

What I Need to Know

- Brigades in receipt of a levy or other public money need to open an account with a financial institution.
(See definition contained in *7.27 Brigade Constitution, Clause 27 – Funds and Accounts, Section (a)*).

How I do it

- When opening an account and completing the TFN form, select the category *Exempt public authority under Section 23D*. You do not have to provide a Tax File Number.

Reference Materials

- Rural Fire Brigade Manual – Business Rule: D7.27 Brigade Constitution
- Area Reference Manual – Business Rule: D4.2.2 Manage Financial Administration
- Area Reference Manual – Business Rule: D4.2.3 Manage Brigade and Group Financial Compliance